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26 June 2026

Members of the Committee:

Councillor R Cozens
Councillor D Darby
Councillor M Spoons

Councillor N Allen (Reserve)

MEETING:	Licensing Act and HC/PH Hearing Panel - Licensing Act
DATE:	Monday, 13 July 2026 at 1.30 pm
VENUE:	Civic Suite, Castle House, Great North Road, Newark NG24 1BY

**You are hereby requested to attend the above Meeting to be held at the time/place
and on the date mentioned above for the purpose of transacting the
business on the Agenda as overleaf.**

If you have any queries please contact Helen Bayne on helen.bayne@newark-sherwooddc.gov.uk

AGENDA

Page Nos.

1. Application to Vary a Premises Licence (PL 002404) - Walesby Forest

3 - 34



Report to: Licensing Sub-Committee – 13 July 2026

Director Lead: Jenny Walker, Director – Communities & Environment

Lead Officer: Damian Wilkins, Environmental Health & Licensing Manager

Report Summary	
Report Title	Application to Vary a Premises Licence (PL 002404)
Purpose of Report	For Members to consider an application to vary a Premises Licence for Walesby Forest.
Recommendations	<p>That the Licensing Sub-Committee consider an application to vary a Premises Licence and the representations made for Walesby Forest and take the steps as it considers appropriate for the promotion of the licensing objectives. The steps available on determination of an application are:</p> <ul style="list-style-type: none">• To refuse the variation to the Premises Licence• To grant the variation to the Premises Licence• To grant the variation with additional conditions• To grant the variation but restrict the licensable activities• To grant the variation with amended timings

1.0 Background

1.1 The application to vary the premises licence was submitted by Poppleston Allen Solicitors on behalf of Walesby Forest Trust in May 2026 (**Appendix A**). The application seeks to delete the Annex 3 condition and replace it with:

“The additional capacity of 9,999 for the premises licence to be limited to:

- a. Scouts and Girl Guide events; and
- b. No more than 5 non-Scout or Girl Guide events per year.”

1.2 This is following a decision taken by a previous Licensing Sub-Committee on 23 April 2026, granting a variation application to double the capacity but limiting this to Scout and Girl Guide groups only. The Decision Notice is available in **Appendix B** and is subject to an Appeal.

1.3 The plan of the premises is attached as **Appendix C**, as well as a map showing the site in context. **Appendix D** contains the existing Premises Licence, which the variation application relates to.

2.0 Reason for the Hearing

2.1 There have been 2 representations from other persons which have been deemed relevant. The representations are attached as **Appendices E & F** of this report.

2.2 To summarise, both representations refer to the impact of this variation on the public nuisance objective, having been disturbed during previous events held at Walesby Forest. Residents also have significant concerns regarding both the increase in traffic causing concerns around public safety and public nuisance. In addition, an increase in littering in the surrounding area is also referred to. These representations are based upon their recent experiences when Walesby Forest have hosted events, managed by independent Organisers.

2.3 The table below provides details of any representations received from the responsible authorities.

Responsible Authority	Detail
Nottinghamshire Police	No comments received.
Nottinghamshire Fire & Rescue	No comments received.
Social Services – Notts CC	No comments received.
Planning	No comments received
Environmental Health	No comments received.
Trading Standards – Notts CC	No comments received.
Public Health	No comments received.
Home Office - Immigration	No comments received.
Other	2 representations from other persons.

2.4 Poppleston Allen Solicitors were made aware of these representations on 23 June 2026.

3.0 Implications

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection; Digital & Cyber Security; Equality & Diversity; Financial; Human Resources; Human Rights; Legal; Safeguarding & Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Walesby Forest Trust

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number 002404
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Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
Walesby Forest Brake Road Walesby			
Post town	Newark	Post code	NG22 9NG

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£80,000

Part 2 – Applicant details

Daytime contact telephone number	
E-mail address (optional)	
Current residential address if different from premises address	
Post Town	Postcode

Part 3 - Variation

Please tick yes

Do you want the proposed variation to have effect as soon as possible?

If not, from what date do you want the variation to take effect?

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) Yes No

Please describe briefly the nature of the proposed variation (Please read guidance note 2)
To delete Annex 3 condition 1 and replace it with

“The additional capacity of 9,999 for the premises licence to be limited to:
a. Scouts and Girl Guide events and,
b. No more than 5 non-Scout or Girl Guide events per year.”

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

9,999

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

- | | |
|--|---|
| <p><u>Provision of regulated entertainment</u> (Please read guidance note 3)</p> <ul style="list-style-type: none"> a) plays (if ticking yes, fill in box A) b) films (if ticking yes, fill in box B) c) indoor sporting events (if ticking yes, fill in box C) d) boxing or wrestling entertainment (if ticking yes, fill in box D) e) live music (if ticking yes, fill in box E) f) recorded music (if ticking yes, fill in box F) g) performances of dance (if ticking yes, fill in box G) h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) <p><u>Provision of late night refreshment</u> (if ticking yes, fill in box I)</p> <p><u>Sale by retail of alcohol</u> (if ticking yes, fill in box J)</p> | <p>Please tick all that apply</p> <ul style="list-style-type: none"> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
|--|---|

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 5)		
Mon					
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 5)		
Mon					
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 8)			<p><u>Please give further details</u> (please read guidance note 5)</p>
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			<p><u>State any seasonal variations for indoor sporting events</u> (please read guidance note 6)</p>
<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 7)			
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	
Day	Start	Finish	Indoors	<input type="checkbox"/>
Mon			Outdoors	<input type="checkbox"/>
Tue			Both	<input type="checkbox"/>
Wed			<p><u>Please give further details here</u> (please read guidance note 5)</p>	
Thur			<p><u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 6)</p>	
Fri			<p><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 7)</p>	
Sat				
Sun				

E UNCHANGED

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 5) AS CURRENTLY LICENCED		
Tue					
Wed			State any seasonal variations for the performance of live music (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

F UNCHANGED

Recorded music Standard days and timings (please read guidance note 8)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 5) AS CURRENTLY LICENCED		
Tue					
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 8)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			<u>Please give a description of the type of entertainment you will be providing</u>		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 5)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 6)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sun					

I UNCHANGED

Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish	Both <input type="checkbox"/>		
Mon			Please give further details here (please read guidance note 5) AS CURRENTLY LICENCED		
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

J UNCHANGED

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 9)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
Day	Start	Finish	Both <input type="checkbox"/>		
Mon			State any seasonal variations for the supply of alcohol (please read guidance note 6) AS CURRENTLY LICENCED		
Tue					
Wed			Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 7)		
Thur					
Fri					
Sat					
Sun					

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)
n/a

L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6)
Day	Start	Finish	
Mon	00:00	24:00	
Tue	00:00	24:00	
Wed	00:00	24:00	
Thur	00:00	24:00	
Fri	00:00	24:00	
Sat	00:00	24:00	
Sun	00:00	24:00	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 7)

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking
Annex 3 Condition 1

Please tick yes

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence
n/a

M Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 11)

The additional capacity of 9,999 for the premises licence to be limited to:
a. Scouts and Girl Guide events and,
b. No more than 5 non-Scout or Girl Guide events per year

b) The prevention of crime and disorder

No further measures are necessary to promote the licensing objectives

c) Public safety

No further measures are necessary to promote the licensing objectives

d) The prevention of public nuisance

The additional capacity of 9,999 for the premises licence to be limited to:
a. Scouts and Girl Guide events and,
b. No more than 5 non-Scout or Girl Guide events per year.

e) The protection of children from harm

No further measures are necessary to promote the licensing objectives

Please tick yes

- I have made or enclosed payment of the fee or
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (please read guidance note 13). **If signing on behalf of the applicant please state in what capacity.**

Signature	
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Date	19/05/2026
Capacity	Poppleston Allen – Solicitors for & on behalf of the applicant

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note14). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)			
Joe Harvey Poppleston Allen Solicitors 37 Stoney Street The Lace Market			
Post town	Nottingham	Post code	NG1 1LS
Telephone number (if any)	0115 953 8500		
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			
[REDACTED]			

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
2. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on

any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.

- Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

4. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.

5. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
6. For example (but not exclusively), where the activity will occur on additional days during the summer months.
7. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
8. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
9. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
10. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
11. Please list here steps you will take to promote all four licensing objectives together.
12. The application form must be signed.
13. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
14. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
15. This is the address which we shall use to correspond with you about this application.
- 16.

DECISION NOTICE

The Licensing Sub-Committee convened to determine an application to vary the Premises Licence made pursuant to S34 of the Licensing Act 2003.

Premises: Walesby Forest Limited, Brake Road, Walesby, Newark, NG22 9NG

Applicant: Newark & Sherwood District Council as a Responsible Authority

Premises Licence Applicant: Guy Laurie

Sub-Committee Members:

Councillor Jean Hall (Chair)

Councillor Paul Taylor

Councillor Linda Tift

Sitting at Newark and Sherwood District Council on the 23 April 2026 at 10.00am

Also present:

Damian Wilkins (Environmental Health and Licensing Manager).

Helen Brandham (Democratic Services Officer).

Lisa Ingram (Principal Legal Officer and Legal Advisor to the Sub-Committee).

Decision

The Licensing Sub-Committee granted the variation subject to conditions agreed with the police and as agreed at the Sub-Committee.

Right to Appeal

If you are dissatisfied with the Council's decision, you can appeal against it to the Magistrates' Court. If you choose to appeal against the decision, you must lodge your appeal, in writing, at the relevant Magistrates' Court within 21 days of service of this notice on you.

This decision does not have effect until the end of the period given for appealing against the decision, or if the decision is appealed against, until the appeal is disposed of.

REASONS

This statement of reasons is not and does not purport to be a verbatim record of proceedings.

Introduction

On 26 February 2026, Guy Laurie (“the Applicant”) submitted an application to the Council for a variation to the premises licence held by Walesby Forest. In summary the application included 3 changes:

- Double the capacity from 4999 to 9999
- Increase period for sale of alcohol for 3 hours
- Increase period of provision of late-night refreshments

The Sub-Committee were told that the increase in capacity had come about due to Girl Guiding UK, wanting to host their event ‘The Big Camp’, a national girl guide jamboree. Other organisations had contacted Walesby to see if they could accommodate various festivals each with their own requirements.

Mr. Laurie confirmed that the licensing hours would remain as they had been in respect of the current festivals, for example, the Big Fake Festival.

Mr. Laurie explained that all major events went through the Safety Advisory Group (SAG) and the Event Plan and Noise Management Plan was referred to in the contractual arrangements. He confirmed that there had been one event which went over the licensing hours by 10 minutes but they had apologised to the residents about this. He noted that objectors had referred to glass found in the forest, but no glass is allowed at events, as agreed by SAG.

Mr. Laurie stated that Walesby Forest was not looking to be a major event provider but only cater for 3 or 4 events per year. He confirmed that the primary purpose was being a charity and providing an education base. He accepted that post-COVID, they have been forced to look at alternative sources of income generation to ensure that they can continue providing services to scouts and children trying to be a part of our community. He advised that Walesby Forest was not trying to be Newark Showground.

Mr. Laurie advised the Sub-Committee that the police signed off the traffic arrangements and these would also be signed off by Chevron. He accepted that there had been an issue 3 years ago whereby the camping and caravanning club arranged for booking in at the site which blocked the road but there had not been the same issue again.

With regards to litter, 1100 litre commercial bins are provided on site which are emptied into skips which are then removed from the site.

The Sub-Committee heard representations made by George Hodgson and Anne-Marie Pitchford, two of the individuals who had submitted written objections to the application.

George Hodgson was invited to make representations to the Sub-Committee. He advised that he had lived on Brake Road for quite a while and explained that he was impacted by the festivals which take place at the Premises. He asked the Sub-Committee to imagine a hot summers day, Mr. Hodgson sitting in his conservatory, music being so loud, that the windows in the house have to be closed. He explained that he and his wife both have breathing difficulties. He explained that

he then opens the windows at 0100hrs or 0200hrs and he can hear cars going down Brake Road. He confirmed that Environmental Health had carried out a visit due to the noise. Mr. Hogson explained that they were also disturbed by drunk people walking past their property in the early hours of the morning.

Mr. Hodgson thought with the events increasing, the site was no longer about the Scouts, but the Premises was becoming a commercial venue. Mr. Hodgson said he and his wife were suffering because of it and he wished he could get away from it when the events were being held and live somewhere else.

Mr. Hodgson accepted, when asked by the Sub-Committee, that he was concerned about the existing activities. He also went on to say that any proposed extension would exacerbate those issues. He told the Sub-Committee that he was a retired person, wanted to enjoy it but the noise was imposing on his life and that any extension will impinge further and on others around him.

Anne-Marie Pitchford was invited to speak. She confirmed that she had lived on Brake Road all her life. She explained that the objection was due to her direct experience of events held in previous years. During the festival events, music was so loud, that she has to shut her windows in the middle of summer, and she added that music could be heard up to 6 miles away last year. The proposed variation would only allow an increase in the frequency of such events.

Previously during events hosted by Walesby, she has been unable to sit and enjoy her garden and held significant concerns that the frequency would increase due to the doubling of the capacity. She added that she had booked holidays away to avoid being at home when events were being held. Mrs Pitchford went on to explain that Brake Road was a narrow, rural road with horses located on the other side, who can be affected by events and fireworks. Mrs Pitchford felt that was not acceptable and advised that Center Parcs had banned the use of fireworks on their site. In referring to Mr. Laurie's comments about the Vegan Campout Events, Mrs Pitchford noted that this was a single event in the year so the proposed extension in hours to late night refreshments and provision of alcohol did not have to be for the whole year.

In response to the presentations by Mr. Hodgson and Mrs Pitchford, Mr. Laurie advised that he would be willing to accept a condition that stated that existing events would not be extended, as per Walesby Forest's agreement with the Police.

Determination

Section 35 of the Licensing Act 2003 provides that where a licensing authority receives an application to vary a premises licence, it must hold a hearing to consider it and any relevant representations. The licensing authority having had regard to the application and any relevant representations must if it considers it necessary, take any of the following steps for the promotion of the licensing objectives:

- to grant the licence subject to such conditions as are consistent with the operating schedule accompanying the application (as maybe amended)
- exclude from the scope of the licence any of the licensable activities to which the application relates;
- refuse to specify a person in the licence as the premises supervisor;
- reject the application.

The Sub-Committee considered:

1. The Sub-Committee report of the Environmental Health and Licensing Manager
2. The application and oral representation of the applicant.
3. The written and oral representations of the objectors.
4. The relevant provisions of the Licensing Act 2003.
5. Statutory guidance issued under S.182 of the Licensing Act 2003.
6. Newark and Sherwood District Council's Statement of Licensing Policy 2024 -2029.

The Sub-Committee determined that:

1. The purpose of the Sub-Committee was to establish the facts and evidence which supported the application to vary the current licence and the which formed the basis of the objections.
2. Responsible authorities had agreed conditions with the Applicant which resulted in no objection being considered, any objections/observations were not required or no comment was provided. Weight was placed on the representations and lack of objection from responsible authorities.
3. The starting point for the Sub-Committee in reaching determination of the application to vary the licence was the promotion of the licensing objectives and that the licensing regime was one which was permissive. The Sub-Committee needed to consider if the application adversely affected the licensing objectives.
4. The objectors made representations about noise nuisance (from music), littering and increased traffic, all matters which fell within public nuisance, licencing objective. When objectors were asked the variation would make a difference to the nuisance, they were already being caused they confirmed it would.
5. The Applicant confirmed that there was no alteration to the times music was to be played, that measures had been put in place with SAG to manage traffic and that he would request the event providers to extend their duty to put the site back to how it was to include the village in terms of clearing litter.
6. The Applicant offered to condition the variation to the capacity so it was limited to Scout and Girl Guide groups only.
7. The Sub-Committee found that such nuisance, if it were to occur would not be a frequent occurrence and that with the measures already in place and with those proposed by the Applicant, there was a small likelihood of such an occurrence.
8. The Sub-Committee was satisfied that the review process would be a sufficient recourse should such, unlikely occurrence as described by the objectors. The Sub-Committee concluded that it was unnecessary to impose any further conditions.

Walesby Forest

Est. 1938

Activity Map



Centre Map



Activity Map

Water Point	Caravan Area	3G Swing	Crate Stack	Kayaking/Canoeing	Rifles
Elsan Point	Showers	Archery	Fencing	Laser Quest	River Crossing
Electric Point	Toilets	Assault Course	Fishing	Leap of Faith	Team Building
Office	Picnic Area	Body Boarding	Frisbee Golf	Low Ropes	Tomahawk
Tented Village	Shop	Campfire	Giant Crate Stack	Nightline	Traverse Wall
Camping Area	Bar	Cave Maze	Giant Catapult	Pool	Wobble Pole Climb
Marquees	Waste & Recycling	Climbing	Jacobs Ladder	Rafting	Zipline
Lodges					

Road/Path Camp Boundary River
 Magnified Area

Walesby Forest
Est. 1938

Brake Road, Walesby,
Newark. NG22 9NG
Charity Number: 1147348

walesbyforest.org.uk
01623 860 202

Appendix C



**Castle House, Great North Road, Newark on Trent, NG24 1BY
Premises Licence**

Premises licence number 002404

Part 1 – Premises details

Postal address of premises, or if none, ordnance survey map reference or description			
Walesby Forest Brake Road			
Post town	Walesby	Post code	NG22 9NG
Telephone number	[REDACTED]		

Where the licence is time limited the dates
Not applicable

Licensable activities authorised by the licence			
Live Music	Tuesday – Thursday	12:00 – 23:00	Indoors/Outdoors
Live Music	Friday – Monday	12:00 – 00:00	Indoors/Outdoors
Recorded Music	Tuesday – Thursday	19:00 – 23:00	Indoors/Outdoors
Recorded Music	Friday – Monday	12:00 – 00:00	Indoors/Outdoors
Late Night Refreshment	Thursday – Sunday	23:00 – 02:00	Indoors/Outdoors
Supply of alcohol	Monday – Wednesday	10:00 – 23:45	
Supply of alcohol	Thursday – Sunday	10:00 – 00:45	

The opening hours of the premises
Monday – Sunday Everyday 00:00 - 00:00

Non-Standard Timings
The Licensing Activities for October to April are as follows:

- Sale/Supply of Alcohol Everyday 12:00 - 23:45
- Late Night Refreshment Everyday 23:00 - 00:00

Where the licence authorises supplies of alcohol whether these are on and/or off supplies
Both

Part 2

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence

Walesby Forest Limited
Brake Road
Walesby
Newark
NG22 9NG
Tel: [REDACTED]

Registered number of holder, for example company number, charity number (where applicable)

Charity number: 1147348

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Alistair Bow
[REDACTED]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol

Personal licence number: 100/4866/2
Issuing Authority: Nottingham City Council

Annex 1 - Mandatory conditions**Condition 1 - Premises licensed for the sale of alcohol**

(1) No retail sale of alcohol may be made under the premises licence:

- (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- (c) Every retail sale of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- (d) The other conditions are any conditions specified in an order under section 19A and applicable to the premises licence.

Condition 2 - Irresponsible promotions

(1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

(a) Games or other activities which require or encourage, or are designed to require or encourage, individuals to-

(i) Drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

- (ii) Drink as much alcohol as possible (whether within a time limit or otherwise);
- (b) Provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries significant risk of undermining a licensing objective;
- (c) Provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner that which carries significant risk of undermining a licensing objective;
- (d) Selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- (e) Dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

Condition 3 - Free tap water

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

Condition 4 - Age verification policy

- (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

Condition 5 - Availability of certain measures of alcohol

The responsible person must ensure that-

- (a) Where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-
 - (i) Beer or cider: ½ pint;
 - (ii) Gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) Still wine in a glass: 125 ml; and
- (b) These measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) Where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Conditions 1, 2 and 4 do not apply where the licence or certificate authorises the sale by retail or supply of alcohol only for consumption off the premises.

Condition 6 - Minimum pricing

- (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- (2) For the purposes of the condition set out in 3 above-
 - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) "permitted price" is the price found by applying the formula - $P = D + (D \times V)$

Where -

- i) P is the permitted price,
 - ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
- i) the holder of the premises licence,
 - ii) the designated premises supervisor (if any) in respect of such a licence, or
 - iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "valued added tax" means value added tax charged in accordance with the Value Added Tax Act 1994(b).

(3) Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that subparagraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

(4) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax. The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Condition 7 - Premises licensed to show films

Exhibition of films:-

- (a) Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with the following paragraphs.
- (b) Where the film classification body is specified in the licence, unless paragraph c below applies, admission of children must be restricted in accordance with any recommendation by that body:
- (c) Where,
 - (i) the film classification is not specified in the licence, or
 - (ii) the Licensing Authority has notified the holder of the licence that this paragraph applies to the film in question, admission of children must be restricted in accordance with any recommendation made by the Licensing Authority.
- (d) In this section:- "children" means persons aged under 18; and "film classification body" means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (authority to determine suitability of video works for classification).

Condition 8 - Premises which have door supervision requirements

This applies to all premises except theatres, cinemas, bingo halls and casinos.

- (1) Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:
 - (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - (b) be entitled to carry out that activity by virtue of section 4 of the Act.
- (2) But nothing in subsection (1) requires such a condition to be imposed:

- (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
- (b) in respect of premises in relation to:
- (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
- (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act.
- (3) For the purposes of this section:
- (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
- (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

Annex 2 - Conditions consistent with the Operating Schedule

- 1) A bound and sequentially paginated incident and accident book or electronic record shall be kept to record all instances of disorder, damage to property and personal injury at the premises. This book shall be made available for inspection and copying by the Police or any other authorised person upon request and all such books shall be retained at the premises for at least 12 months.
- 2) A CCTV system with recording equipment shall be installed and recorded on the plan appended to the licence. The system shall be installed prior to the premises carrying out licensable activities and maintained in accordance with the system.
All recordings used in conjunction with CCTV shall:
 - be of evidential quality
 - Cover the point of sale, and entrance and exit of bar area
 - indicate the time and date
 - be retained for a period of 31 days
 - Sufficient staff will be trained to use the system
 - The original images will be made available for inspection immediately upon the request of Police officers, or other authorised officers.
 - Copies of recordings shall be provided in a format which can be viewed on readily available equipment without the need for specialist software.
- 3) When outside events are taking place, Alcohol shall only be dispensed in non glass containers.
- 4) A Challenge 25 scheme shall operate at the premises. Any person who appears to be under 25 years of age shall not be allowed to purchase alcohol unless they produce an acceptable form of photo identification. (e.g. passport, driving licence, Military ID or PASS accredited card).
- 5) Challenge 25 notices shall be displayed in prominent positions throughout the bar area of the premises.
- 6) All members of staff shall be fully trained in the retail sale of alcohol. The training shall be ongoing and each member of staff shall be reviewed every six months. All details of the level of training shall be recorded in a bound and sequentially paginated book or electronic record. This information shall be made available for inspection and copying by the Police or any other authorised person on request and all such books shall be retained at the premises for at least 12 months.
- 7) No alcohol is allowed to be brought onto the site.

- 8) Live music will only be played April to September inclusive plus the Saturday of the bonfire event.

Annex 3 - Conditions attached after a hearing by the licensing authority

- 1) The additional capacity of 9999 for the premises licence to be limited to Scouts and Girl Guide events only.

Annex 4 – Plans

See drawing Walesby Forest Activity Map

[REDACTED]
Licensing <Licensing@newark-sherwooddc.gov.uk>

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Dear Licensing Manager

Following on from the Licensing Hearing of 23 April, we understand that Newark & Sherwood District Council decided that Walesby Forest's application to double the capacity and add a later Late-Night Refreshment, would be granted. However, a condition was inserted which limited the doubling of the capacity to Scout and Girl Guiding Association events only.

We have now been made aware that Walesby Forest have both appealed this decision and submitted a further variation which asks for permission to have up to 5 commercial events per year.

We wish to formally object to

1. The appeal lodged by Walesby Forest against the Licensing Sub-Committee's decision; and
2. Any further variation application seeking permission to hold up to five commercial events per year.

As local residents directly affected by events at this venue, we ask that our personal details (including names and address) are redacted from any documents published online or made publicly available, in order to protect our privacy.

This representation is made on the grounds that the proposals would undermine the licensing objectives of:

- * Prevention of Public Nuisance
- * Public Safety
- * Prevention of Crime and Disorder
- * Protection of Children from Harm

Existing Evidence of Public Nuisance

The original hearing established that residents have experienced significant disturbance from events already taking place at the site. This included

- * Music and bass clearly audible within residents homes despite closed windows and double glazing
- * Sleep disturbance extending late into the evening
- * Inability to enjoy gardens and outdoor spaces during events
- * Noise complaints going back over 10 years*

* Complaints investigated by Environmental Health

*The Licensing Sub-Committee report supplied within the Agenda for the Hearing on 23 April 2026 stated the following:-

“2.3 ...Licensing Officers have reached out to Environmental Health following receipt of representations from residents and they advised that numerous Service Requests had been investigated relating to this site.

2.4 These complaints were associated with events hosted by Walesby Forest, most recently Fake/Torchlight Music Festivals, which are delivered by third parties under the Walesby Forest existing Premises Licence. Environmental Health also confirmed that complaints go back over 10 years”

Importantly, the Licensing Sub-Committee did not find that these events had not occurred. Rather, the decision appears to have been based on a conclusion that there was “small likelihood” of future occurrence.

Where nuisance has already occurred repeatedly over a number of years, it cannot reasonably be characterised as merely a remote or unlikely possibility.

The Decision Relied on Voluntary Assurances Rather Than Enforceable Controls

A significant part of the Applicant's case was based upon assurances regarding:

- * Traffic management
- * Noise management
- * Litter collection
- * Event management arrangements

However, many of these measures were described as operational intentions rather than enforceable licence conditions. The Applicant stated that event organisers would be requested to undertake additional litter clearance and that existing events would not necessarily utilise extended licensing hours. During the hearing and noted in the Committee's Decision Notice, The Applicant also offered to condition the variation to the capacity so it was limited to Scout and Girl Guide groups only and is now appealing against this offer.

Such statements provide limited protection for residents because they do not create legally enforceable obligations. Licensing decisions should be based upon robust and enforceable controls rather than future assurances.

The Proposed Increase in Commercial Events Represents a Material Change

The original application sought permission to double the site capacity from 4,999 to 9,999 attendees.

The Licensing Sub-Committee ultimately granted this increase only on the basis that the additional capacity would be restricted to Scout and Girl Guiding Association events. This restriction was clearly significant to the Committee's decision.

We now understand that Walesby Forest have appealed that decision and submitted a further variation seeking permission for up to five commercial events per year. Taken together, these proposals would allow commercial events to operate at a significantly larger scale than that considered acceptable by the Licensing Sub-Committee. This represents a material change from the basis upon which the original variation was granted.

During the hearing, weight was placed on the Applicant's statement that Walesby Forest was: "not looking to be a major event provider" and would only host approximately three or four events per year.

However, seeking permission for up to five commercial events annually, whilst also pursuing the removal of the restriction on the increased capacity, is inconsistent with the position presented to the Committee.

Allowing up to five commercial events at double the existing capacity of attendees would significantly increase both the scale and frequency of potential impacts on local residents.

- * Multiple days of amplified music during each event
 - * Significantly increased traffic volumes associated with up to 9,999 attendees
 - * Increased numbers of service, delivery and contractor vehicles
 - * Increased alcohol-related activity
 - * Increased littering and environmental impacts
 - * Repeated disturbance across multiple weekends each year
- The cumulative impact of both increased capacity and increased event frequency must therefore be carefully reconsidered against the licensing objectives.

Public Safety Concerns Remain Unresolved

Brake Road remains a rural road with limited pedestrian infrastructure.

The surrounding area is used regularly used by families, children, cyclists, horse-riders and walkers. Previous events have already generated significant congestion.

The Applicant's evidence largely relied upon traffic management plans and consultation with external bodies. However, no evidence has been provided that the local road network can safely accommodate a significant increase in commercial event activity without adverse consequences for local residents and vulnerable road users.

The Sub-Committee's decision noted that residents could utilise the review process should future issues arise. Whilst the review process is an important safeguard, it should not be relied upon as a substitute for preventing foreseeable problems in the first place.

The Licensing Act requires decisions to promote the licensing objectives proactively rather than requiring residents to suffer repeated nuisance before seeking a review.

Conclusion

The proposal is not simply an increase in the number of commercial events. It is an increase in both the frequency and scale of commercial events. The Licensing Sub-Committee expressly limited the increased capacity to Scout and Girl Guiding events, and Walesby Forest now seeks to remove that safeguard. Residents therefore face the prospect of larger

and more frequent commercial events than those considered acceptable by the Sub-Committee.

Kind regards
Mr & Mrs Pitchford

[REDACTED]
Licensing <Licensing@newark-sherwooddc.gov.uk>

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I would like to make representation regarding the application being made by Walesby Forest for an increase of capacity and late-night refreshment for up to 5 non scouting events per year.

We have experienced difficulties with the existing activities previously organised at Walesby Forest, with increased traffic, noise, anti-social behaviour and litter. We have previously had to complain directly with Walesby Forest with limited success. The following points represent our concerns ;-

1. Noise.

The noise of the festivals/events run by Walesby Forest have always affected us, regardless of which way the wind is blowing, with no attempt being made to lessen the impact. A noise meter was provided on one occasion but all that seemed to do was to ensure that the event finished on time! Any event that involves people being able to walk in means that they have to walk past our house, no problem on the way in, but on the way home we have shouting, swearing, anti-social behaviour and damage to our property.

2. Traffic.

There has always been some form of traffic management system that seems to make sense to organisers but not to anyone else, previous events have resulted in our having to detour through Ollerton or Bothamsall in order to return to our property. Those attending the events have little consideration to locals, they are either in a hurry to get there or a hurry to return home, either way it means we have trouble leaving or returning to our home and even crossing the road means waiting for someone to give way. This means that problems have occurred with the current level of attendees, doubling the numbers is guaranteed to make things worse. Perhaps it should be noted that the Activity Centre is that is trying to outgrow its premises?

3. Alcohol.

The mix of increased hours, increased numbers and the effect of alcohol is only going to exacerbate the problems we are already experiencing. The thought of people leaving at gone 2am behaving in a manner that they currently due post 11pm is horrifying. It must be noted that properties around here have been found to have covenants on the deeds that exclude the sale of alcohol, I assume that the necessary checks have been taken?

George Hodgson ISM
Brake Road, Walesby.